



Spring Semester 2022

# ADMISSION GUIDELINES FOR INTERNATIONAL STUDENTS (Undergraduate Program)



## College of Engineering

### 1 Department of Mechanical System and Design Engineering

Mechanical System and Design Engineering deal with a wide breath of topics encompassing the fundamentals of mechanical engineering, professional know-know in product design, manufacturing technology, NT/IT/BT, electrical and electronics control, robotics, and computer and materials technology. Graduate find career as design engineers and researchers in fields such as mechanical and information technology, plant engineering, robotics, and transportation(automobiles/aviation / railroad) technology.

### 2 Department of Mechanical and Automotive Engineering

The Department of Mechanical and Automotive Engineering consists of conventional mechanical engineering and its applied area of automotive engineering. The Mechanical Engineering Department conducts experimental and analytical research on fundamental and applied topics in the general fields of design/manufacturing and thermo/fluidic engineering. Applied topics include fields such as MEMS, Nanoscience, Biomedical Engineering, Laser Engineering, Robotics, Applied Computational Engineering, and Environment Engineering. The automotive engineering department keeps evolving with the technology of communication, material science and environmental engineering based on mechanical and electrical engineering. Its area is becoming diversified to include next-generation vehicles and green-transportation systems such as electric-vehicles, fuel-cell vehicles and smart cars with conventional vehicle chassis, engines, and transmissions.

### 3 Department of Safety Engineering

Safety engineering studies the causes and process of industrial disasters and explores scientific and technological means to prevent them from occurring. While traditional engineering disciplines are mainly about production processes, focusing on the movement of energy or substances, safety engineering scientifically identifies accidents that emerge from the production process to provide a healthy production environment for human beings to work in.

### 4 Department of Materials Science and Engineering

Materials science and engineering, an integral part of engineering for industrial development, is required for the research and development of new materials based on an understanding of the structure and properties of materials. The curriculum of the DMSE covers basic knowledge on the structure, characterization, and manufacturing of multi-scale new materials for NT, BT, ET, and IT applications, which is indispensable domain of technology for the 21st century.

### 5 Department of Civil Engineering

Civil Engineering aims to seek nature-oriented and human friendly solutions in building urban infrastructure. While striking a find balance between conservation and development, students are challenged to find economic, eco-friendly, and efficient measures to plan, design, construct, and maintain infrastructure. Throguh competitive faculty and education facilities, the Civil Engineering curriculum cultivates students with a strong basis of foundational theories, social responsibility and creativity.

### 6 School of Architecture

#### - Architectural Engineering Program -

Closely associated with one of the basic human needs, shelter, Architectural Engineering addresses the notion of creating space for people. This highly technical field of study places great importance on engineering education, while examining the relevant expertise in both engineering and design. The school of Architecture offers high-quality lectruces, as well as practice and experiment sessions in architectural structure, construction, environment, and equipment.

#### - Architecture Program -

The Architecture Program at the Seoul National University of Science and Technology started with the opening of the university. It has since been reorganized as a internationally recognized five-year bachelor of architecture program in 2002, in accordance with the Korean Architectural Accreditation Board (KAAB). Centering on the architectural design studio, the educational curriculum focuses on the combination of critical thinking, design and architectural practice. We offer academic courses in digital design, structure, environment, construction, and building code to to foster creative talent and leaders in the field of architecture.

## College of Information and Communication Engineering

### 1 Department of Electrical and Information Engineering

The Electrical and Information Engineering Program is designed to create the IT leaders of the21st century. The program focuses on education and research of diverse subjects ranging from embedded systems and information communication to intelligent robots to power generation, transformation, and transmission technologies. Recently, the program has been expanding to include renewable energy development, display technology, and bioengineering. Professors from excellent research institutes and with significant industry background train high-level engineers with technical competence and character. With continuous efforts to contribute to society, the program constantly strives to expand its research areas and educational systems to respond flexibly to changes in the industrial environment.

# College of Information and Communication Engineering

## 2 Department of Electronic and IT Media Engineering

Electronic and IT Media Engineering integrates Electronic Engineering and Media IT engineering in order to foster talent that can take the lead in the high-tech IT industry. IT technology has changed virtually every aspect of modern society; in particular, a wide array of technologies and services are now starting to converge in electronics, telecommunication, broadcasting, multimedia, and internet technologies. In order to enable students to effectively respond to the needs of an information-oriented society, the department promotes a thorough understanding of Electronic Engineering and Media IT Engineering. It also offers challenging in-depth courses for each field with the overarching goal of nurturing highly competent researchers who can exert their strengths in developing cutting-edge technologies.

## 3 Department of Computer Science and Engineering

With the goal of educating creative minds who can assume leadership roles in the ICT industry, the department offers courses on both computer software and hardware. The Department of Computer Science and Engineering specifically aims to nurture advanced personnel who can work in various fields involving computer sciences such as the development, operation, and maintenance of computer software and systems. Acknowledged by the Accreditation Board for Engineering Education of Korea, the department provides intensive computer science courses. Furthermore, Computer Science and Engineering studies software, a key area of the Fourth Industrial Revolution that can be represented by AI, big data, internet security, 5G, augmented reality (AR) and cryptocurrency. The department is an open environment for students to grow into the future leaders of a software-oriented society.

# College of Energy and Biotechnology

## 1 Department of Chemical and Biomolecular Engineering

Chemical and Biomolecular Engineering is a field of study that analyzes ways to render the manufacture of chemical and biological products more efficient and economical. Students in the program study manufacturing equipment design, construction, and operation. In recent years, the program has contributed greatly to the development of new and renewable energy, sustainable and clean manufacturing processes, and the production of key component materials for IT and biotechnology industries. Chemical and Biomolecular Engineering is expected to play a significant role in various industry areas including textile, semiconductors, steel, automobiles, shipbuilding, aerospace, energy, environmental technology, and traditional plant engineering.

## 2 Department of Environmental Engineering

### - Environmental Engineering -

The drawbacks of rapid industrialization are taking a toll on mankind in an unprecedented manner; countries are suffering from excessive energy consumption, exploding urban populations, and environmental degradation that includes water, air, and soil pollution. Such environmental challenges are garnering international attention as they are present everywhere across the globe. As abnormal temperatures, depletion of the ozone layer, and desertification deteriorate our environment, there is an imminent need to address these serious environmental issues. To this end, Environmental Engineering strives to generate environmental experts to promptly respond to these threats.

### - Major in Environmental Policy -

The social demand for converged talents are increasing in conjunction with the Fourth Industrial Revolution, and this is the same in the field of environmental engineering. The environmental industries are evolving from the existing end of pipe processing facilities into environmental engineering, management, policy and services. The management, policy, and prevention in the field of environmental engineering is increasing with the development of the environmental industries. To meet these demands, the department of environmental engineering is the first department in Korea to open and operate a convergence major in environmental engineering and policy science. In addition to the existing engineering courses, the curriculum has been modified to include social science courses necessary for policy. Through this curriculum, we seek to train convergence practitioners that implements social safety and civic happiness based on the general understanding of environmental engineering and policy science.

## 3 Department of Food Science and Technology

While linking bodily phenomena to health, medical care, food, environment, and energy, the Food Science and Technology Department seeks to define sophisticated processes such as cell fusion and genetic modification. By doing so, the study identifies highly productive varieties, flavoring, and herbal ingredients, mitigating the potential risks found in food and agricultural security for the future. Also examined are the comprehensive aspects of human health, including the production, storage, processing, distribution, and consumption of foods. The curriculum enables graduates to adapt to the recent industry trends of globalization, information, and industrialization.

## 4 Department of Fine Chemistry

The Department of Fine Chemistry was founded to help advance one of the nation's flagship industries by fostering experts who can effectively offer technological solutions and expertise required in this field. Fine Chemistry is a study that enhances the performance of raw materials by adding functions and values. Requiring precision technology in examining the molecular design and process, the study is applied to create products ranging from daily necessities to raw materials for high-tech solutions. Fine Chemistry is defined by the creation and synthesis of new substances. The applied products and areas include surfactants, aromatics, cosmetics, pigments, paint adhesives, macromolecules, pollution control facilities, and health and medical care.

## I College of Energy and Biotechnology

### 5 Department of Optometry

The SeoulTech Optometry Department boasts one of the nation's top optometry programs. As an integrated science of increasing significance in the coming future, optometry looks into the science of vision correction. The department places equal emphasis on theoretic knowledge in optics, dissection, physiology, and materials for accurate vision correction as well as its clinical application in treating visual functions, eye diseases, and refractive examination. Leading figures of optical research, academics, and industry are proudly trained in SeoulTech.

### 6 Department of Sports Science

The Department of Sports Science seeks to develop professionals who can contribute to the advancement of the sports industry and sports science—both of which are rapidly developing along with the growth of the social, cultural, and economic value of sports activities. The curriculum consists of practical content based on humanities, social sciences, and natural sciences to help develop theoretical knowledge, professional practice, and instructional skills. In addition, through a profound understanding and analysis of exercise mechanisms, the program cultivates the ability to understand and apply social, psychological, physiological, and management concepts regarding sports. By offering lectures as well as on-site training pertaining to fitness assessment, prescription, development, promotion, and management, the department seeks to foster competent experts with both theoretic expertise and field experience.

## I College of Art and Design

### 1 Department of Design(Industrial Design Program, Visual Design Program)

The university's Department of Art and Industrial Design and Department of Visual Communication Design have been integrated into the Department of Design. The goal of this department is to integrate design research and design education to produce graduates with the expertise necessary to meet social demand. Our department was established to pursue a living culture system based on creativity and emotional intelligence. Through integrated education, we have been training the professionals' modeling power, scientific thinking, and innovation. In order to train talented individuals with a global vision, the Department of Design has a long-term goal of a "world 60 large design department approach," which was set as a target to characterize the "strengthening of international competitiveness" for social enterprises. The characterization strategy for the "educational and legal validity" is to expand the opening of specialized seasonal semester and regular semester English subject courses that are meant to achieve a higher level of internationalization. The department also aims to develop systematic teaching methods in various fields of speciality. The "strengthening of foreign competitiveness" means our department strives to improve more intensive participation in exhibitions at home and abroad, and should continue to support domestic and international competition.

### 2 Department of Ceramic Arts and Design

The 21st century is an era of culture and arts. In particular, ceramic art has been closely linked to humanity from the very beginning of history. As such, deep research and creative work on ceramics are required in order to help enhance the quality of culture and environment. With a goal of cultivating leaders with productive and creative spirits in the field of ceramic arts, the Department of Ceramic Arts enables students to explore theories in-depth and develop creative art skills simultaneously to meet the demands of the changing times.

### 3 Department of Metal Arts and Design

The Department of Metal Art & Design seeks to cultivate professional and creative minds who will lead the 21st century in the fields of design. Intent on producing world-class designers of jewelry, cultural products, and metalwork, the department contributes to disseminating metalwork culture around the globe and advancing the industry. To this end, students in the department carry out coordinated and systematic research on the theory and technology of metalwork and jewelry design. Furthermore, the department promotes the creative development of metalwork and jewelry products by means of integrating traditions with cutting edge production technologies.

### 4 Department of Fine Arts

The Department of Fine Arts fosters creativity in students who can meet the demands of the future and foresee upcoming challenges through theory and practice sessions. Students will experiment with conventional media such as drawing, sculpting, pressing, and high-tech media, which utilizes modern science and technology including video, animation, and photography. They are also given a chance to build logical thinking and expression skills that are foundational to art theory. Such convergence education methods are intended to develop highly qualified artists and art professionals with progressive minds.

## I College of Humanities and Social Sciences

### 1 Department of Public Administration

In modern society today, the administrative functions of central and local governments have shown a trend of segmentation and specialization due to the increasing role of information technologies. The Public Administration Department aims to provide students with professional administrative management abilities suited to the needs of society. The curriculum looks into not only the basic spheres of public administration such as human resources management, finance, and organizational management, but also the professional fields with growing demand such as administrative computing, information management, technologies, education, welfare, and policy analysis.

### 2 Department of English Language and Literature

SeoulTech's Department of English Language and Literature seeks to foster professional talent in their respective fields with an English proficiency that enables creative problem-solving, international competence, and open minds in the globalized 21st century. With a foundation in the humanities, the department's curriculum focuses on the intensive study of English language, literature and culture, education, and translation.

## I College of Humanities and Social Sciences

### 3 Department of Creative Writing

The Creative Writing Department is dedicated to fostering professionals who will play crucial roles in the information era of the 21st century, in which the industrial application of language and literature is high in demand. Students enrolled in the department are expected to hone their creative writing skills in poetry, novels, plays, scenarios and television writing, as well as master the core foundations of Korean language and literature. Such studies can be applied in careers in advertising, broadcasting, publishing, and other areas.

## I College of Business and Technology

### 1 Department of Industrial Engineering(Industrial and Information Systems Engineering, IT Management)

The Department of Industrial and Systems Engineering is composed of two programs: Industrial and Information Systems Engineering and IT Management with a view to enhancing the global competitiveness of students. IT Management program is dual-degree program offered in conjunction with Northumbria University(NU), UK. Upon completion, students in these programs are awarded with two Bachelor's degrees: Bachelor of Engineering from Seoultech and BSc from NU. All major courses are taught in English.

### 2 Department of MSDE(Manufacturing Systems and Design Engineering)

The Department of MSDE seeks to cultivate professionals who can competitively lead the Fourth Industrial Revolution. The Department of MSDE seeks to cultivate individuals through a tailored educational program that can combine academics and technology, generate creative solutions through a comprehensive problem-solving approach, and compete on the professional stage at a global level.

### 3 Department of Business Administration

#### - Business Administration -

The major in business administration in the department of business administration aims to train future practical management talent by continuous innovation and education. In particular, we focus on the learning of the expertise to have as a management leader, emphasizing the development of creative decision-making skills, and fostering skills as a global management practicing talent based on various international exchanges and the operation of foreign AMS (Asian Management Studies) programs. In particular, by completing at least one track of start-up convergence, data analysis management, and management qualifications (certified accountants, tax accountants, actuaries, appraisers, customs agents, labor attorneys, etc.), it provides an opportunity to grow into a practical management leader in the era of the Fourth Industrial Revolution.

### 4 Department of Business Administration

#### - GTM(Global Technology Management) -

The GTM(Global Technology Management) major aims to foster global technology management convergence talent who are able to understand and respond to the changes brought about by the Fourth Industrial Revolution. Based on core business administration, it provides a practical capstone design that works in conjunction with various convergence subjects such as big data analysis, fintech, technology marketing, and software programming to solve the real problems of the companies by utilizing the knowledge gained in the university. To strengthen students' global capabilities, we operate short-term overseas education programs for students to study and earn credits at overseas universities, and provide opportunities to obtain overseas degrees by operating multiple degrees from Montclair, Pittsburgh Business School in the U.S.

## I College of Creativity and Convergence Studies

### 1 Department of Semiconductor Engineering

'Intellogent Semiconductor' is at the heart of the recent paradigm shifts in semiconductor technology caused by the Industry 4.0 such as AI, 5G, IoT, and autonomous driving. The field of intelligent semiconductor engineering deals with AI(artificial intelligent) semiconductor device, SIP(system-in-packaging), and next-generation HI(heterogeneous integration) for the implementation of various intelligent services. Students receive hands-on training to lead academic advancements and industrial demands of devices, design and manufacturing processes in the field of intelligent semiconductors.

### 2 Department of Future Energy Convergence

Energy, the basis of all human activity, has played an essential role in the development of human civilization, and so has in the future. The Department of Future Energy Convergence(FEC) fosters global convergence talents to lead energy transition and to develop cutting edge energy technology following the change of energy industry environment. Through engineering expertise in energy technology and connecting with social science knowledge, the purpose of the training is to foster convergence talents with a macro eye that can lead the energy sector beyond ordinary energy engineers. Furthermore, this training focuses on cutting-edge energy technology to cope with climate change and settle the sustainable energy sector to foster high-end talent who can lead the future energy industry.

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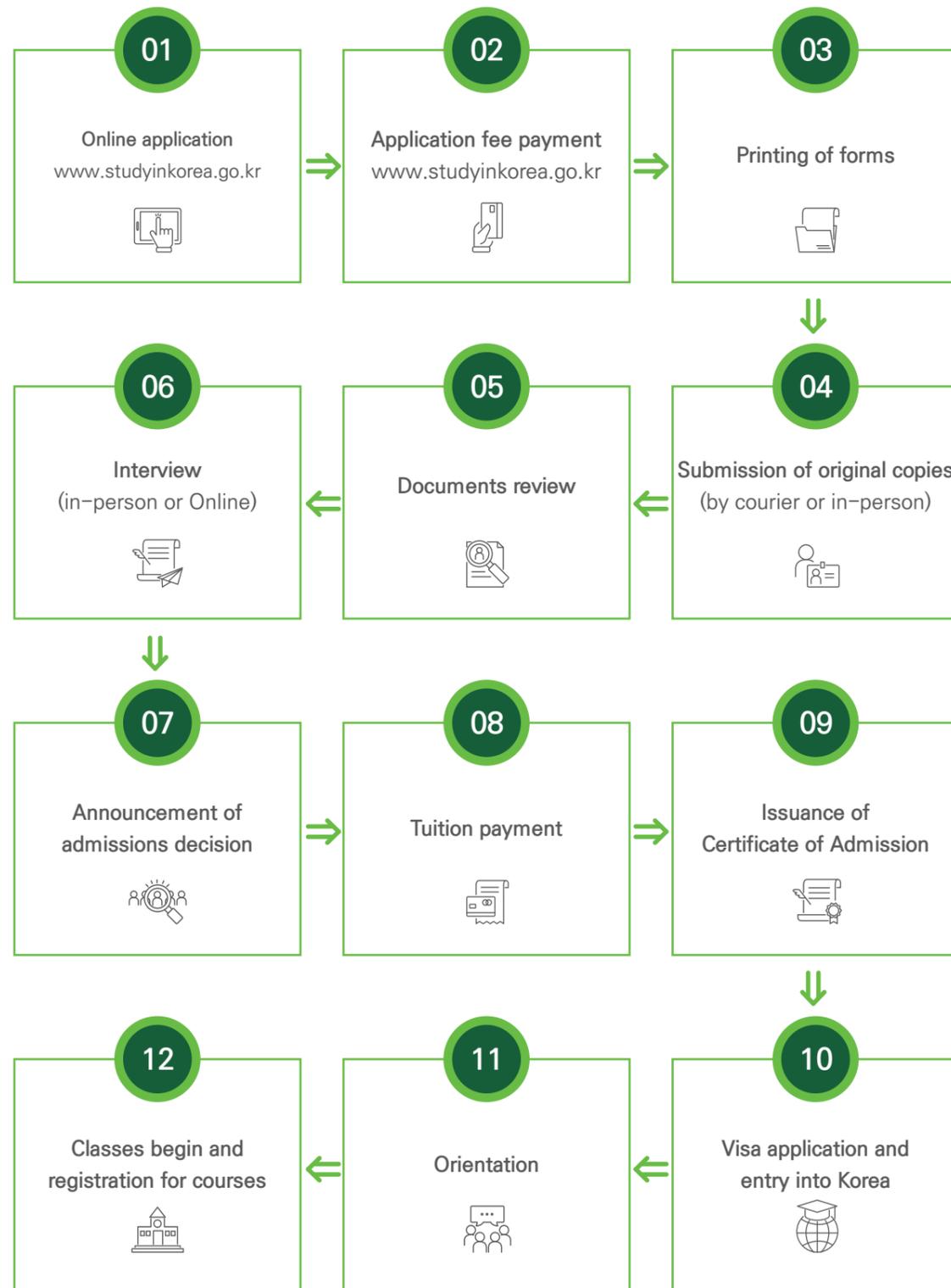
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### <Application Forms>

- Checklist for Application Documents (Form 1-1~2)
- Application Form (Form 2)
- Personal Statement/Study Plan (Form 3)
- Financial Certification (Form 4)
- Agreement for Verification of Academic Record (Form 5)

\* Admission for international students is based on the admission guidelines in Korean. The English translation is provided for the convenience of applicants. In the event of any discrepancy between Korean original and any other translation, the Korean original version shall govern the matters in question.

## 01 Application Procedure



## 02 Admission Schedule

Application Procedure	1st Round	2st Round	Notes
Eligibility	Non-Korean residing in either Korea or elsewhere	Non-Korean residing in either Korea or elsewhere	
Online Application	October 4, Monday, 2021 ~ October 22, Friday, 2021	December 27, Monday, 2021 ~ December 31, Friday, 2021	<ul style="list-style-type: none"> <li>Apply on the website - <a href="http://www.studyinkorea.go.kr">http://www.studyinkorea.go.kr</a></li> <li>Download application forms - <a href="https://global.seoultech.ac.kr">https://global.seoultech.ac.kr</a> - <a href="http://www.studyinkorea.go.kr">http://www.studyinkorea.go.kr</a></li> </ul>
Application Fee Payment	October 4, Monday, 2021 ~ October 22, Friday, 2021	December 27, Monday, 2021 ~ December 31, Friday, 2021	<ul style="list-style-type: none"> <li>Online Payment - <a href="http://www.studyinkorea.go.kr">http://www.studyinkorea.go.kr</a></li> <li>Application Fee : USD \$ 100</li> </ul>
Application Submission (in person or via courier)	October 4, Monday, 2021 ~ October 22, Friday, 2021	December 27, Monday, 2021 ~ December 31, Friday, 2021	<p><b>&lt;In person&gt;</b></p> <ul style="list-style-type: none"> <li>Time : 09:00 ~ 18:00 (weekdays only)</li> <li>Place : Office of International Education, International Hall (Building No.38), Room 115</li> </ul> <p><b>&lt;Via Mail&gt;</b></p> <ul style="list-style-type: none"> <li>Office of International Education, International Hall (Building No.38), Room 115, 232 Gongneung-ro, Nowon-gu, Seoul, 01811, Republic of Korea</li> </ul>
Interview	End of November	Early January, 2022	<ul style="list-style-type: none"> <li>Schedule will be informed by email.</li> </ul>
Announcement of Admissions Decision	Mid December	Mid January, 2022	<ul style="list-style-type: none"> <li>The result will be informed by email and will be announced on the website.</li> </ul>
Registration (Tuition Payment)	Early January, 2022	End of January, 2022	<ul style="list-style-type: none"> <li>Designated bank by SeoulTech - Those who do not register will be considered as not wanting to register and processed as disqualified without separate notice.)</li> </ul>
Admission Certificate	After tuition payment		<ul style="list-style-type: none"> <li>By courier or in person</li> </ul>
TB Certificate Submission	When moving into dormitory		<ul style="list-style-type: none"> <li>Only for dormitory applicants.</li> </ul>

- ※ Please make sure to provide **accurate contact information** (email and telephone number) so that you can be reached concerning the submission of documents, interviews, announcements of admission decisions, etc.
- ※ **Online application, submission of application documents(including postal application) and application fee must be completed by the deadline. If not, your application will be rejected.**
- ※ **Only those whose sojourn period ends after February 14, 2022 can apply for the 2nd round** and the applicants must participate in in-person interview.
- ※ The venue for document submission is expected to draw large crowds close to deadline. To ensure proper handling of your case, please submit your documents as early as possible.
- ※ The dates above are subject to change.

### 03 Admission Units

( ☎ Phone : +82-2-970-Extension)

College	Major	Extension	Freshman	Transfer	Remarks	
College of Engineering	★ Department of Mechanical System and Design Engineering	6351, 6385	O	O	TOPIK 3 required	
	★ Department of Mechanical and Automotive Engineering	6334, 6303	O	O	TOPIK 3 required	
	Department of Safety Engineering	6372, 6382	O	O	TOPIK 3 required	
	Department of Materials Science and Engineering	6613, 6637	O	O	TOPIK 3 required	
	★ Department of Civil Engineering	6501, 6585	O	O	TOPIK 3 required	
	School of Architecture	★ Architectural Engineering program	6551	O	O	TOPIK 3 required
◆ Architecture Program		6562, 6563	O	O	TOPIK 3 required (5 years course)	
College of Information and Communication Engineering	★ Department of Electrical and Information Engineering	6402, 6471	O	O	TOPIK 3 required	
	★ Department of Electronic and IT Media Engineering	6452, 6480	O	O	TOPIK 3 required	
	Department of Computer Science and Engineering	6707, 6721	O	O	TOPIK 3 required	
College of Energy and Biotechnology	★ Department of Chemical and Biomolecular Engineering	6601, 6680	O	O	TOPIK 3 required	
	★ Department of Environmental Engineering	Environmental Engineering	6623, 6683	O	O	TOPIK 3 required
		Major in Environmental Policy				
	Department of Food Science and Technology	6732, 6733	O	O	TOPIK 3 required	
	Department of Fine Chemistry	6682, 6689	O	O	TOPIK 3 required	
	Department of Optometry	6225, 6226	O	O	TOPIK 3 required	
Department of Sports Sciences	6367, 6368	O	O	TOPIK 3 required		
College of Art and Design	Department of Design	Industrial Design Program	6667	O	O	TOPIK 3 required
		Visual Design Program	6650	O	O	TOPIK 3 required
	Department of Ceramic Arts and Design	6618	O	O	TOPIK 3 required	
	Department of Metal Arts and Design	6664, 6675	O	O	TOPIK 3 required	
College of Humanities and Social Sciences	Department of Fine Arts	6635	O	O	TOPIK 3 required	
	Department of Public Administration	6489, 6490	O	O	TOPIK 3 required	
	Department of English Language and Literature	6377, 6378	O	O	TOPIK 3 required	
College of Business and Technology	Department of Industrial and Systems Engineering	Industrial and Information Systems Engineering	6465, 6482	O	O	TOPIK 3 required
		ITM (IT Management)	7279	O	X	TOPIK 3 & Certificate of English Test required
	Department of Creative Writing	6291, 6292	O	O	TOPIK 6 required	

College	Major	Extension	Freshman	Transfer	Remarks
College of Business and Technology	Department of MSDE (Manufacturing Systems and Design Engineering)	6932, 7277	O	X	Certificate of English Test required(English Track)
	Business Administration	6477, 6488	X	O	TOPIK 3 required
	Department of Business Administration	Business Administration(AMS program)	6477, 6488	O	X
GTM(Global Technology Management)		7284	O	X	TOPIK 3 & Certificate of English Test required
College of Creativity and Convergence Studies	Department of Semiconductor Engineering	9772	O	X	TOPIK 3 required
	Department of Future Energy Convergence	9772	O	X	TOPIK 3 required

#### Please Note

- ※ Majors with ★ offer the ABEEK(Accreditation Board for Engineering Education of Korea)\* program.
  - ABEEK : Internationally recognized engineering education programs through evaluation of the Accreditation Board for Engineering Education of Korea (ABEEK)
- ※ Major with ◆, Architecture Program is a 5-year course and offer the KAAB(Korea Architectural Accrediting Board)\*\* program.
  - KAAB : A professional degree program in architecture with the accredited by Korea Architectural Accrediting Board(KAAB)
- ※ All of the courses of MSDE(Manufacturing Systems and Design Engineering) are offered in English.
- ※ MSDE & ITM receive students only in spring semester.
- ※ Business Administration( AMS Program: Asian Management Studies) are designed for international students and this program is given in Korean language.

### 04 Number of Admissions (Supernumerary Application)

The available number of supernumerary seats shall be given on the basis of academic achievement(documents review and interview).

## 05 Eligibility for Application

Type	Eligibility	Selection Process
Undergraduate Freshman Applicants	<p><b>(Nationality Requirements)</b> Applicant and both parents must be non-Korean citizens.                      ※ Acknowledged as a non-Korean applicant if both parents and applicant acquired non-Korean citizenship before entry into high school.                      ※ If an applicant has multiple citizenships, he or she is acknowledged as a non-Korean applicant when both parents and applicant have lost their Korean citizenship before entry into high school.</p> <p><b>(Academic Requirements)</b> Applicant must have completed or expect to complete high school prior to admission or have attained an equivalent level of education.</p> <p><b>(Language Requirements)</b> Applicants must meet a or b.                      a. Applicants must have obtained TOPIK level 3 or above                      b. Applicants must have completed Level 4 of SeoulTech Korean Language Program.                      ※ (Exceptions)                      1. Applicants to English Track (MSDE) are exempt from the Korean Language requirements, but must have obtained TOFEL iBT 80, IELTS 5.5, TEPS 550 or above. Students from countries where English is an official language are also exempt from this English proficiency requirements.                      2. Applicants to ITM and GTM must have obtained TOPIK 3 and TOFEL iBT 80, IELTS 5.5, TEPS 550 or above, or other certificate of commensurate level.                      3. Applicants to the Department of Creative Writing must have obtained TOPIK Level 6.</p>	Application Screening and Interview
Undergraduate Transfer Applicants (Junior)	<p><b>(Nationality Requirements)</b> Applicant and both parents must be non-Korean citizens.                      ※ Acknowledged as a non-Korean applicant if both parents and applicant acquired non-Korean citizenship at least three years before the start of the application procedure.                      ※ If an applicant has multiple citizenships, he or she is acknowledged as a non-Korean applicant when both parents and applicant have acquired non-Korean citizenship at least three years before the start of the application procedure.</p> <p><b>(Academic Requirements)</b> Applicants must meet a, b or c.                      a. Applicants must have completed or expect to complete at least two years of a degree program at a four-year university.                      ※ Applicants must have completed at least 50% of their previous program's credits to qualify as a transfer student.                      b. Applicants must have completed or expect to complete 2-3 years at a community college.                      c. Applicants must have attained an equivalent level of education of a or b.</p> <p><b>(Language Requirements)</b> Applicants must meet a or b.                      a. Applicants must have obtained TOPIK level 3 or above                      b. Applicants must have completed Level 4 of SeoulTech Korean Language Courses.                      ※ (Exception) Applicants to the Department of Creative Writing must have obtained TOPIK Level 6.</p>	Application Screening and Interview

- ※ **(Conditional Admission - students of SeoulTech Korean Language Courses only)** Applicants who do not meet the minimum requirements for Korean proficiency may be granted conditional admission. If granted conditional admission, the student will be required to enroll in Korean language program of Seoul Tech and to receive TOPIK Level 3 within a year or complete Level 4 of SeoulTech Korean language courses. The Language program registration confirmation should be submitted after paying the tuition fee.
- ※ Korean citizens who hold dual citizenship are not eligible to apply as international applicants.
- ※ The eligibility for application can be decided from the committee of OIE (Office of International Education) considering unusual cases and an applicant's individual circumstances.
- ※ If the parents of the applicant have been divorced, remarried or deceased, the applicant is required to submit additional documents such as birth certificate, divorce, and death certificate, etc.
- ※ When legally acknowledged as having only one parent, either father or mother, the citizenship of only the relevant parent is reflected when assessing the qualification for application as a non-Korean citizen. (The applicant must submit the document certifying it.)
- ※ The results of the **78<sup>th</sup> TOPIK(2021.10.17.) and the Fall term of SeoulTech Korean Language Program** can be accepted for admission to Spring semester, 2022(1st round).

## 06 Application Submission

### A. Undergraduate freshman

No	Form	Required Documents	Note
1	Original	Application Documents Checklist (Form 1-1)	• Check required documents (Form 1-1) and submit them
2	Original	Application form (Form 2)	• <b>Apply online</b> at <a href="http://www.studyinkorea.go.kr">http://www.studyinkorea.go.kr</a> , <b>print out and submit</b>
3	Original	Personal statement and study plan (Form 3)	• Prepare the personal statement and study plan in English or Korean
4	Original	Financial certification (Form 4)	• Prepare (Form 4) and submit ※ Financial sponsor should be applicant himself/herself or applicant's parents.
5	Original	Certificate of bank deposits (with minimum of USD 20,000)	• The name of sponsor (Form 5) and the depositor's name on the certificate of bank deposit must be the same. - 1st round: Must be issued within the last 30 days from October 22nd - 2nd round: Must be issued within the last 30 days from December 31st • Copy of bank book is not acceptable.
6	Original	Agreement of verification of academic records (Form 5)	• Fill out the latest academic records in (Form 5) and submit
7	Original (Notarized)	Official high school graduation (expected) certificate	<b>&lt;For applicants of non-Chinese citizenship&gt;</b> • It should be Apostilled or certified by the consulate of an embassy of the Republic of Korea (in Korean or English) in the applicant's country. • For applicants residing in Korea, it should be certified by the applicant's country's embassy in Korea.
8	Original (Notarized)	Official high school transcripts	<b>&lt;For Chinese citizen applicants&gt;</b> • It should be certified by the consulate of the Embassy of the Republic of Korea
9	Copy	Score report of language proficiency (TOPIK) *English track applicants : English test reports (TOEFL iBT 80 or above)	• Score report of language proficiency (TOPIK Level 3 or above) or Certificate of completion of Level 4(expected) at SeoulTech Korean language program ※ Language Proficiency Certificate should be valid at the date of application.
10	Copy	A copy of Alien Registration Card by the Korean Ministry of Justice	• Only those with Alien Registration Card are to submit
11	Copy	A copy of the applicant's passport and copies of both parents' passports (or other official document indicating their nationality)	• If the parents do not have a passport, applicants can submit other documents proving their nationality. • Except a copy of passport, other type of documents need to be notarized.
12	Original (Notarized)	Official document indicating parent-child relationship between the applicant and his/her parents (usually birth certificate)	<b>&lt;For applicants of non-Chinese citizenship&gt;</b> • Submit a copy of birth certificate, a copy of Household Register or a certificate of Family registration with notarized translation in Korean or English <b>&lt;For Chinese citizen applicants&gt;</b> • Official document indicating parent-child relationship with notarized translation (in Korean or English) • <b>Must submit additional copies of the Certificate of Household Register of applicant and parents</b>
13	Copy	Additional materials (portfolio, photographs of works, recordings of performances, etc.)	• Only applicants to the College of Art and Design should submit

- ※ All documents submitted for application must be prepared in **Korean or English**.
- ※ **Check P.49-51 before preparing the documents.**

B. Undergraduate Transfer

No	Form	Required Documents	Note
1	Original	Application Documents Checklist (Form 1-2)	<ul style="list-style-type: none"> <li>Check required documents (Form1-1) and submit them</li> </ul>
2	Original	Application form (Form 2)	<ul style="list-style-type: none"> <li><b>Apply online</b> at <a href="http://www.studyinkorea.go.kr">http://www.studyinkorea.go.kr</a>, <b>print out and submit</b></li> </ul>
3	Original	Personal statement and study plan (Form 3)	<ul style="list-style-type: none"> <li>Prepare the personal statement and study plan in English or Korean</li> </ul>
4	Original	Financial certification (Form4)	<ul style="list-style-type: none"> <li>Prepare (Form 4) and submit</li> <li>※ Financial sponsor should be applicant himself/herself or applicant's parents.</li> </ul>
5	Original	Certificate of bank deposits (with minimum of USD 20,000)	<ul style="list-style-type: none"> <li>The name of sponsor (From 5) and the depositor's name on the certificate of bank deposit must be the same.                             <ul style="list-style-type: none"> <li>- 1st round: Must be issued within the last 30 days from October 22nd</li> <li>- 2nd round: Must be issued within the last 30 days from December 31st</li> </ul> </li> <li>Copy of bank book is not acceptable.</li> </ul>
6	Original	Agreement of verification of academic records (Form 5)	<ul style="list-style-type: none"> <li>Fill out the latest academic records in (Form 5) and submit</li> </ul>
7	Original (Notarized)	Official high school graduation (expected) certificate	<p>⟨For applicants of non-Chinese citizenship⟩</p> <ul style="list-style-type: none"> <li>It should be Apostilled or certified by the consulate of an embassy of the Republic of Korea (in Korean or English) in the applicant's country.</li> <li>For applicants residing in Korea, it should be certified by the applicant's country's embassy in Korea.</li> </ul>
8	Original (Notarized)	Official high school transcripts	<p>⟨For Chinese citizen applicants⟩</p> <ul style="list-style-type: none"> <li>It should be certified by the consulate of the Embassy of the Republic of Korea</li> </ul>
9	Original (Notarized)	Graduation (enrollment) certificate of university transferring from	<p>⟨For applicants of non-Chinese citizenship⟩</p> <ul style="list-style-type: none"> <li>It should be Apostilled or certified by the consulate of an embassy of the Republic of Korea (in Korean or English) in the applicant's country.</li> <li>For applicants residing in Korea, it should be certified by the applicant's country's embassy in Korea.</li> </ul>
10	Original (Notarized)	Official transcripts of university transferring from	<p>⟨For Chinese citizen applicants⟩</p> <ul style="list-style-type: none"> <li>It should be certified by the consulate of the Embassy of the Republic of Korea</li> </ul>
11	Copy	Certificate of credits required for graduation at university transferring from (Four-year university only)	<ul style="list-style-type: none"> <li>Should submit document stating the credits required for graduation at the university transferring from (in English or Korean)</li> <li>Should submit certificate from university transferring from or print-out of content on the university's Website</li> </ul>
12	Copy	Score report of language proficiency (TOPIK) *English track applicants : English test reports (TOEFL iBT 80 or above)	<ul style="list-style-type: none"> <li>Score report of language proficiency (TOPIK Level 3 or above) or Certificate of completion of Level 4(expected) at SeoulTech Korean language program</li> <li>※ Language Proficiency Certificate should be valid at the date of application.</li> </ul>
13	Copy	A copy of Alien Registration Card by the Korean Ministry of Justice	<ul style="list-style-type: none"> <li>Only those with Alien Registration Card are to submit</li> </ul>
14	Copy	A copy of the applicant's passport and copies of both parents' passports (or other official document indicating their nationality)	<ul style="list-style-type: none"> <li>If the parents do not have a passport, applicants can submit other documents proving their nationality.</li> <li>Except a copy of passport, other type of documents need to be notarized.</li> </ul>

No	Form	Required Documents	Note
15	Original (Notarized)	Official document indicating parent-child relationship between the applicant and his/her parents (usually birth certificate)	<p>⟨For applicants of non-Chinese citizenship⟩</p> <ul style="list-style-type: none"> <li>Submit a copy of birth certificate, a copy of Household Register or a certificate of Family registration with notarized translation in Korean or English</li> </ul> <p>⟨For Chinese citizen applicants⟩</p> <ul style="list-style-type: none"> <li>Official document indicating parent-child relationship with notarized translation (in Korean or English)</li> <li><b>Must submit additional copies of the Certificate of Household Register of applicant and parents</b></li> </ul>
16	Copy	Additional materials (portfolio, photographs of works, recordings of performances, etc.)	<ul style="list-style-type: none"> <li>Only applicants to the College of Art and Design should submit</li> </ul>

- ※ All documents submitted for application must be prepared in **Korean or English**.
- ※ **Check P.49-51 before preparing the documents.**

C. Important Notes for Document Submission

- All documents should be **in English or Korean**. Documents in another language should be accompanied by **a notarized English or Korean translation**.
  - ※ When submitting the notarized documents, put the original ones right before the notarized ones.
- Original document must be submitted.**
  - ※ Should they be unavailable, however, photocopies must be authorized by the originating institution before they are submitted.
- Application documents must be submitted in an envelope **in the order of the list of required documents**.
  - ※ When submitting documents, put the "Checklist (form.1)" on the first page.
- Transcripts, certificates of enrollment, and diplomas issued by non-Korean academic institutions must be **"verified and certified by the consulate"** of the Korean Embassy in the applicant's country or in the applicant's country's embassy in Korea.
  - ※ If the institution is located in a member state that recognizes Apostille Verification, "apostilled documents" may be attached.
- Applicants who have not graduated at the time of application must submit a certificate of graduation within 15 days after their enrollment at Seoul Tech.
  - ※ In case the school year and semester start date is different from those of Korea, exceptions can be accepted within a month.
- The admissions staff reserves the right to require additional documents from the applicant, should a need arise to verify the authenticity of submitted materials
- Submitted documents become property of Seoul Tech and will not be returned to the applicants. **If not admitted to the university for the current semester, applicants must submit all documents again if applying for an other semester.**
- Admissions scores remain undisclosed.
- If there is a problem with the document authenticity, eligibility, exam cheating, etc., admission will be revoked.
- All kinds of test grade and award certificates will be taken into consideration during the documents review, if submitted.
  - ※ Documents in another language should be accompanied by a notarized English or Korean translation.

- Applicants need to know and fully understand the information about the department which they are applying in advance. It is not possible to change desired department
- School Qualification Exam taken in Korea or overseas, Home-schooling and Cyber learning are not acceptable.

〈Additional Notes〉

- Those who will stay at a dormitory must submit **a chest X-ray result** for tuberculosis screening when moving into the dormitory.
- Medical Insurance for International Students.
  - National Health Insurance(NHIS) is mandatory for all international students at SeoulTech from March 2021.
  - NHIS will be initiated on the date of Alien Registration.
- Semester Schedule : 2022 Spring semester begins on 21 Feb, 2022.(Monday)
  - SeoulTech will launch ST semester system from 2022 spring semester. ST semester system consists of Spring semester(15 weeks), Discovery semester(7.5~8.27) and Fall semester(15 weeks)

Beginning date / Ending date of semester	02.21.	06.04.	09.05.	12.17.
2022 Academic year	Spring Semester (15 weeks)	Summer Vacation (3 months)	Fall Semester (15 weeks)	Winter Vacation (2 months)

D. Information on the issuance of degree (academic credentials) certificates - for non-Chinese citizen applicants

□ Apostille

- Apostille Convention: The Hague Convention Abolishing the Requirement of Legalisation for Foreign Public Documents
- Apostilled documents of states party to the convention have **the same effect as documents confirmed by the consulate of a country's embassies overseas**
- Current states that are party to the Apostille Convention

As of 2021.7.3.

Region	States party to the convention
Asia, Oceania	Australia, Part of China (Macau and Hong Kong), Japan, Republic of Korea, New Zealand, Brunei, Mongolia, Cook Islands, Fiji, India, Marshall Islands, Mauritius, Vanuatu, Samoa, Tonga, Niue, Tajikistan, Palau and Philippines
Europe	Albania, Austria, Belarus, Belgium, Bosnia-Herzegovina, Bulgaria, Croatia, Cyprus, Czech Republic, Denmark, Estonia, Finland, France, Georgia, Germany, Malta, Greece, Hungary, Iceland, Ireland, Italia, Latvia, Lithuania, Luxembourg, Monaco, Montenegro, The Netherlands, Norway, Poland, Portugal, Russia, Romania, Serbia, Slovakia, Slovenia, Spain, Sweden, Switzerland, Turkey, Kyrgyzstan, Macedonia, Ukraine, United Kingdom, Andorra, Armenia, Azerbaijan, Moldova, Lichtenstein, San Marino, Kazakhstan, Uzbekistan, and Kosovo
North America	United States

Region	States party to the convention
Middle & South America	Argentina, Mexico, Panama, Suriname, Venezuela, Antigua and Barbuda, Bahamas, Barbados, Belize, Colombia, Dominica, Dominican Republic, Ecuador, El Salvador, Granada, Honduras, St. Vincent, Peru, Trinidad and Tobago, St. Lucia, St. Kitts and Nevis, Costa Rica, Uruguay, Nicaragua, Paraguay, Brazil, Chile, Guatemala, Bolivia, Guyana and Jamaica
Africa	South African Republic, Botswana, Burundi, Lesotho, Liberia, Namibia, Sao Tome and Principe, Swaziland, Malawi, Cape Verde, and Seychelles
Middle East	Oman, Israel, Bahrain, Morocco and Tunisie

※ You can see the latest information on the Hague Conference on Private International Law's Website ([www.hcch.net](http://www.hcch.net)).

○ Process for Apostille issuance



○ Note (example)

- A Chinese student has acquired an academic degree in the United States: The student has the document Apostilled, confirmed by the consulate of the Korean Embassy in the United States or the consulate of the U.S. Embassy in Korea, and then submits it.
- A U.S. student has acquired an academic degree (credits) in China: The student has a center certifying academic records and degrees managed by the Ministry of Education of the People's Republic of China and then submits them

E. Information on the issuance of academic degree (records) -certificates - For Chinese citizen applicants

□ China Academic Degrees and Graduate Education Information (学位网)

- Applicants: Those who have graduated (or expect to) from a university in China among applicants to SeoulTech's master's and doctoral degree programs
- Certifying agency: China Academic Degrees and Graduate Education Information
- How to request: degree certifying center of the Ministry of Education of the People's Republic of China (<http://www.cdgd.edu.cn>)
- ※ You can also request it through the Confucius Institute in Seoul (<http://www.cis.or.kr>), which is the ministry's official agency in Korea (inquiries: +82-2-554-2688)

□ China Credentials Verification (学信网)

- Applicants : Those who have graduated (or expect to) from two- or three-year community college in China among those applying to transfer to SeoulTech's undergraduate school
- Certifying agency: China Credentials Verification
- How to request: degree certifying center of the Ministry of Education of the People's Republic of China(<http://www.chsi.com.cn>)

## 07 Application Fee

- Application fee: KRW 100,000 (USD 100)
- Applicants must pay the application fee online by the application deadline.
- <http://www.studyinkorea.go.kr>
- ※ If giving up admission for personal reasons after the submission deadline, the application fee is not refundable.
- ※ For inquiries about the application fee, please send an email at [admission@seoultech.ac.kr](mailto:admission@seoultech.ac.kr).

## 08 Admissions Criteria

Application	Evaluating Method
Documents review	Evaluation of candidates' personal statement, study plan, letter of recommendation, transcripts, accomplishments, papers (doctoral program), and other documents (academic achievement, other items related to studies, language proficiency and practical skills, etc.)
Interview	<ul style="list-style-type: none"> <li>• Applicants residing in Korea: in-person interview</li> <li>• Applicants residing abroad: telephone or online(ZOOM, Skype ect.)</li> <li>※ The applicants of the 2nd round must participate in in-person interview</li> <li>※ Due to Covid 19, in-person interview might be replaced by online interview</li> </ul>

## 09 Tuition Fees (as of 2021)

(Unit : won(KRW))

College		Total
College of Humanities and Social Sciences		2,362,940(Approx.\$2,300)
College of Engineering, Energy and Biotechnology, Information and Communication Engineering		2,770,210(Approx.\$2,700)
College of Art and Design		2,815,710(Approx.\$2,800)
Architecture Program of School of Architecture		2,815,710(Approx.\$2,800)
College of Business and Technology	Global Business Administration	2,362,940
	Business Administration (AMS program)	3,362,940(Approx.\$3,300) 【Tuition 2,362,940 + Program fee(4 semesters) 1,000,000】

College		Total	
College of Business and Technology	Global Business Administration	5,562,940(Approx.\$5,500) 【Tuition 2,362,940 + Program fee(1 semester) 3,200,000】 program fee : Short study tour to the US in summer	
	Industrial Engineering	Industrial and Information Systems Engineering	2,770,210(Approx.\$2,700)
		ITM(IT Management)	5,100,210(Approx.\$5,000) 【Tuition 2,770,210 + Program fee(8 semesters) 2,330,000】
MSDE(Manufacturing Systems and Design Engineering)		5,100,210(Approx.\$5,000) 【Tuition 2,770,210 + Program fee(8 semesters) 2,330,000】	
College of Creativity and Convergence Studies		to be announced	

- ※ Entrance fee is exempted.
- ※ Scholarships do not cover program fee.
- ※ **Tuition fee is subject to change according to the decision of the Tuition Policy Advisory Committee of SeoulTech.**

## 10 Scholarships

### A. For the 1<sup>st</sup> semester only

Type	Requirement	Benefits
Undergraduate	<ul style="list-style-type: none"> <li>• TOPIK level 4 + Documents review and interview results: Level B and above</li> <li>• (Applicant for MSDE or ITM) TOEFL iBT 80<sup>1)</sup> + Documents review and interview results: Level B and above</li> </ul>	50% of Tuition fee
	<ul style="list-style-type: none"> <li>• TOPIK level 5 + Documents review and interview results: Level B and above</li> <li>• (Applicant for MSDE or ITM) TOEFL iBT 90<sup>2)</sup> + Documents review and interview results: Level B and above</li> </ul>	Full Tuition fee
	<ul style="list-style-type: none"> <li>• TOPIK level 6 + Documents review and interview results: Level A</li> <li>• (Applicant for MSDE or ITM) TOEFL iBT 100<sup>3)</sup> + Documents review and interview results: Level A</li> </ul>	Full Tuition fee + Full Boarding fees

- ※ Documents review: Decisions of documents review are based on the language ability, the academic achievements, study plan, etc. as A (Excellent), B (Normal), C (Unsatisfactory).
- ※ The English Proficiency scores of applicants of MSDE(Manufacturing Systems and Design Engineering) and ITM(IT Management) apply to scholarship criteria.
- ※ Scholarships **do not cover the program fee**. Therefore, even if you get a scholarship, an additional fee may be charged.
- ※ **The selection criteria of students for scholarships and benefits are subject to change.**

1) TOEIC 780 / TEPS 557 / IELTS Band 6.0 / TOEFL iBT 80 or equivalent level  
 2) TOEIC 850 / TEPS 680 / IELTS Band 6.5 / TOEFL iBT 90 or equivalent level  
 3) TOEIC 900 / TEPS 780 / IELTS Band 7.0 / TOEFL iBT 100 or equivalent level

## B. After students' enrollment at SEOULTECH

Type	Requirement	Benefits	Note
Undergraduate	Freshman (2 <sup>nd</sup> semester) ~ Senior	GPA 3.0 or above	50% of Tuition fee
		GPA 3.5 or above	Full Tuition fee
		GPA 3.8 or above	Full Tuition fee+ Full Boarding fees
			<ul style="list-style-type: none"> <li>• Must complete at least 12 credits without receiving an F grade</li> <li>• Must have at least TOPIK level 4 (or above) or TOEFL iBT 80 (or above) or equivalent official English tests</li> <li>• Boarding fees is for quad (four beds) room, and will be provided except vacation time</li> </ul>

- ※ Scholarships do not cover the program fee.
- ※ The selection criteria of students for scholarships and benefits are subject to change.
- ※ Students who need to take extra semester(s) are not eligible for the scholarship.

## 11 Dormitory

### A. Housing Fees

Unit : won (KRW)

Room Options		Fee (one semester)
Sung Lim dormitory male hall	Quad Room	836,870(Approx.\$830)*
Sung Lim dormitory female hall	Double Room	752,170(Approx.\$750)
Sung Lim dormitory International hall	Single Room	1,664,800(Approx.\$1,600)
	Double Room	1,124,900(Approx.\$1,100)
	Quad Room	876,500(Approx.\$850)

- ※ Move-in date: possible from the end of Feb, 2022
  - Move-in time: 9:00 A.M. to 6:00 P.M. (can check in only during these hours)
- ※ For the safety from Covid 19, 2 students will be assigned to Sung Lim dormitory male hall(Quad room) temporarily
- ※ Select your room type preference on your application.
  - Although we try to allocate accommodation based upon your preferences, it is not always possible to assign your choices of room types.
  - In case of dormitory cancellation after application, students must notify the office of Dormitory or the office of International Education.
- ※ There is no additional fee and the payment should be made in a lump sum after move-in.
- ※ Dormitory fee is subject to change according to the decision of the dormitory council of SeoulTech.

### B. Meal Fee

Unit : won (KRW)

Meal Plan	Fee (Spring & Fall semester)	Fee (Summer & Winter vacation)
No Meal	-	
(When apply for 1 meal a day) 1 meal price	4,200(Approx.\$5)	4,200(Approx.\$5)
(When apply for 2 meals a day) 1 meal price	3,300(Approx.\$4)	4,200(Approx.\$5)
(When apply for 3 meals a day) 1 meal price	3,100(Approx.\$4)	4,200(Approx.\$5)

- ※ Sung Lim dormitory International hall has cooking facilities. Sung Lim dormitory male/female hall have shared kitchen.
- ※ The fee should be paid in a lump sum and the meal plan you have chosen cannot be changed or cancelled after submitting the application.

## C. Facilities

Category	Housing facilities	Convenient facilities
Sung Lim Dormitory Male/Female Hall	Desk, chair, bed, wardrobe, bathroom, air conditioner, shared washing machine, shared kitchen	Seminar room, Cafe, Table tennis room, Convenience store, Fitness center
Sung Lim Dormitory International Hall	Desk, chair, bed, wardrobe, bathroom, air conditioner, refrigerator, washing machine, kitchen	

## 12 Contact Information

### □ Office of International Education

#### ○ Inquiry about Admission

- Address : Seoul National University of Science and Technology, Office of International Education, Rm. 115, International Hall(Bldg.38), Gongneung-ro 232, Nowon-gu, Seoul, 01811, Republic of Korea
- Tel : +82-2-970-9206
- Fax : +82-2-970-9229
- E-mail : admission@seoultech.ac.kr
- Website
  - Seoul National University of Science and Technology : <http://www.seoultech.ac.kr>
  - Admission : <http://global.seoultech.ac.kr>
  - Study in Korea : <http://www.studyinkorea.go.kr>

#### ○ Inquiry about Korean Language Program

- Tel : +82-2-970-9206
- E-mail : oia@seoultech.ac.kr
- Website : <http://klc.seoultech.ac.kr>

### □ Inquiry about Scholarships

- Undergraduate program : Scholarship & Welfare Team of Office of Student Affairs +82-2-970-6055
- Graduate program : Office of Graduate School +82-2-970-6793  
Office of Professional Graduate School +82-2-970-6797

### □ Inquiry about Course Enrollment

- Refer the contact number of each department on page 44-45

### □ Inquiry about Housing

#### ○ Office of Dormitory Affairs

- Tel : +82-2-970-9142
- E-mail : snut016@seoultech.ac.kr
- Website : <http://dormitory.seoultech.ac.kr>

<Form 1-1>

Checklist for Application Documents - Undergraduate Freshman

- Name :
- Desired College :
- Desired Department :

\* Write the exact name of college and department referring to the guidelines. (ex. College of Engineering / Mechanical Systems and Design Engineering)

※ Please organize your documents by the following order and submit this form with the other required documents. (Put a tick ✓ in the table below.)

※ Please submit the application documents after completing the online application at the Study in Korea website. (<http://www.studyinkorea.go.kr>)

No.	Required Documents	Submission Status ✓
1	Checklist (Form 1-1)	
2	Application form (Form 2)	
3	Study plan and personal statement (Form 3)	
4	Financial certification (Form 4)	
5	Certificate of bank deposits (with minimum \$20,000)	
6	Agreement for verification of academic record (Form 5)	
7	Official high school graduation certificate	
8	Official high school transcript	
9	Score report of language proficiency (TOPIK Level 3 or above) or Certificate of Level 4 (or above) completion at SeoulTech Korean language program *English track applicants: English Test Reports (iBT 80 or above)	
10	A copy of the Alien Registration Card by Korean Ministry of Justice (if available)	
11	A copy of the applicant's passport and copies of both parents' passports (or other official document indicating their nationality)	
12	Official document indicating parent-child relationship between the applicant and his/her parents (usually birth certificate)	
13	Supplementary materials (only if available)	

<Form 1-2>

Checklist for Application Documents - Undergraduate Transfer

- Name :
- Desired College :
- Desired Department :

\* Write the exact name of college and department referring to the guidelines. (ex. College of Engineering / Mechanical Systems and Design Engineering)

※ Please organize your documents by the following order and submit this form with the other required documents. (Put a tick ✓ in the table below.)

※ Please submit the application documents after completing the online application at the Study in Korea website. (<http://www.studyinkorea.go.kr>)

No.	Required Documents	Submission Status ✓
1	Checklist (Form 1-2)	
2	Application form (Form 2)	
3	Study plan and personal statement (Form 3)	
4	Financial certification (Form 4)	
5	Certificate of bank deposits (with minimum \$20,000)	
6	Agreement for verification of academic record (Form 5)	
7	Official high school graduation certificate	
8	Official high school transcripts	
9	Certificate of graduation(or enrollment) of former university	
10	Official Transcript of former university	
11	Proof of former university's required credits for graduation	
12	Score report of language proficiency (TOPIK Level 3 or above) or Certificate of Level 4 (or above) completion at Seoul Tech Korean language program *English track applicants: English Test Reports (iBT 80 or above)	
13	A copy of the Alien Registration Card by Korean Ministry of Justice (if available)	
14	A copy of the applicant's passport and copies of both parents' passports (or other official document indicating their nationality)	
15	Official document indicating parent-child relationship between the applicant and his/her parents (usually birth certificate)	
16	Supplementary materials (only if available)	

## Application Form for International Students (Spring 2022)

※ Please, apply online first(<http://www.studyinkorea.go.kr>), print out the online application form and submit it. (Only in English or Korean)

Application Category	<input type="checkbox"/> Undergraduate Freshmen <input type="checkbox"/> Undergraduate Transfer			
Desired College	Ex) College of Engineering	Desired Major	Ex) Department Materials Science & Science	
Information Personal	Name	English	Write your name exactly as shown in your passport	
		Korean	(If you have)	
	Passport Number		Date of Birth	mm/dd/yyyy
	Alien Registration Number (If you have)		Gender	F / M
	Place of Birth		Nationality	
	Cell Phone	Country code included	Phone	Country code included
	Home Address			
	Address for getting post	Write Postal Code		
	E-mail	Clarify 0 and zero.(Write number 0 to 0) / Do not Write "qq.com"		
	Family Information		Father	Mother
Full Name				
Date of Birth				
Financial Sponsor	Name	Name of Financial Guarantor = Name on Certificate of Bank Balances	Relationship Ex) Self, Father, Mother, Professor	
	Korean Language Study	Institute	Korean Language Student No. Ex)16290040 (Only for Seoul Tech Students)	
Proficiency Language		Korean	English	
	Test			
	Score/Level			
	Date of Acquisition			

Academic Information	High School			
	School Name		Country	
	Phone #		F A X #	
	Dates Attended	ex)1998. 3. ~ 2004. 2.	~	
	Address			
	Undergraduate School (University)			
	School Name		Country	
	Phone #		F A X #	
	Dates Attended	ex)1998. 3. ~ 2004. 2.	~	
	Address			
Housing & Meal	Dormitory	<input type="checkbox"/> Yes <input type="checkbox"/> No		
	Room Type Preference	Building & Room Type	Dormitory	
		Sung Lim dormitory male hall Quad Room		
		Sung Lim dormitory female hall Double Room		
		Sung Lim dormitory International hall	Single Room (M/F)	
	Double Room (M/F)			
	Quad Room (M/F)			
※ rank the room types in order of your preference.(Refer to p.54)				
Meal Plan	<input type="checkbox"/> 3 meals per day <input type="checkbox"/> 2 meals per day (Breakfast, Lunch)			
	<input type="checkbox"/> 2 meals per day (Lunch, Dinner) <input type="checkbox"/> 2 meals per day (Breakfast, Dinner)			
	<input type="checkbox"/> No Meal			

## Personal Statement & Study Plan

※ Please, complete this online first(<http://www.studyinkorea.go.kr>), print it out and submit it. (Only in English or Korean)

Applicant's Name \_\_\_\_\_ Date of Birth \_\_\_\_\_  
mm/dd/yyyy

Desired College(Graduate School) \_\_\_\_\_

Desired Department(Major) \_\_\_\_\_

### 1. Personal Statement

The personal statement helps the university learn more about you as an individual beyond your grades and test scores, and other objective data. You should present your thoughts, ideas and views in a focused and convincing manner. Please write a statement in Korean or English. If needed, you may attach your statement on separate sheets.

### 2. Study Plan

Please explain in some detail your purpose in studying at Seoul National University of Science and Technology and your plans for study. Be as specific as you can describe your academic interests and the curriculum you expect to follow in achieving your goals.

※ For example, your motivation, goal, study plan, career plan after graduation, etc.

### 3. Signature

I certify that all information submitted in the admissions process - including the application, the personal essay, any supplements, and any other supporting materials - is my own work, factually true and honestly presented. I understand that I may be subject to a range of possible disciplinary actions, including admission revocation or expulsion, should the information I've certified be false.

Date : 2021. . . . .

Applicant's Signature : \_\_\_\_\_

<Form 4>

## FINANCIAL CERTIFICATION

### 1. APPLICANT'S INFORMATION

NAME	DATE OF BIRTH (YYMMDD)
Desired Department(Major)	

I certify that I have sufficient funds for the studies of above applicant at SEOULTECH and the information provided on this form is accurate. I understand that any untrue or misleading information may result in the applicant's disqualification from further consideration.

### 2. SPONSOR'S INFORMATION

Relationship to Applicant :

【Financial sponsor should be applicant himself/herself or applicant's parents.】

Name :

(Sponsor's signature)

Occupation :

Address :

Email :

Tel :

Date : 2021.

Attachment : Sponsor's Bank statement with \$20,000 or more

- Issued within the last 30 days from (1st Round : October 22/ 2nd Round: December 31)
- The account holder and the financial sponsor must be the same person.)
- Financial sponsor should be applicant himself/herself or applicant's parents.
- Sibling cannot be a sponspor of the applicant.

<Form 5>>

## AGREEMENT FOR VERIFICATION OF ACADEMIC RECORD

### Education Information

Language	Name of Institution	Address	Education Period (YYYY.MM)	Website	Tel
				e-mail	Fax
Official Language					
English					
Official Language					
English					
Official Language					
English					

By making application for admission to Seoul National University of Science and Technology, I hereby authorize administrator or other persons to confer with others to obtain and verify my credentials and qualifications as a provider. I understand that falsification of any information on this form will void my application for admission.

Date : 2021.

Applicant's Name : \_\_\_\_\_

Applicant's Signature : \_\_\_\_\_

# 13 Campus Map



- |   |   |
|---|---|
| 1. 대학본부 Internatioanl Hall                  | 39. 다빈치관 Davinci Hall                     |
| 2. 다산관 Dasan Hall                           | 40. 어의관 Eoui Hall                         |
| 3. 창학관 Changhak Hall                        | 41. 불암학사 Buram Dormitory                  |
| 4. 제2 창업보육센터 Business Incubation Center 2   | 42. KB학사 KB Dormitory                     |
| 5. 혜성관 Hyeseong Hall                        | 43. 성림학사 Seongrim Dormitory               |
| 6. 청운관 Cheongun Hall                        | 44. 협동문 Hyeopdong Gate                    |
| 7. 서울테크노파크 Seoul Technopark                 | 45. 수림학사 Surim Dormitory                  |
| 8. 대학원 Graduate Schools                     | 46. 누리학사 Nuri Dormitory                   |
| 10. 파워플랜트 Power Plan                        | 47. SeoulTech 인재원 SeoulTech Academy House |
| 11. 붕어방(연못) Bungeobang Pond                 | 51. 100주년 기념관 The 100th Memorial Hall     |
| 12. 어의천 Eoui Stream                         | 52. 제2 학생회관 Student Union Bldg.2          |
| 13. 정문 Main Gate                            | 53. 상상관 Sangsang Hall                     |
| 14. 도예관 Ceramics Hall                       | 54. 아름관 Areum Hall                        |
| 30. SeoulTech 어린이집 SeoulTech Daycare Center | 55. 체육관 University Gymnasium              |
| 31. 창업보육센터 Business Incubation Center       | 56. 대륙관 Daeryuk Hall                      |
| 32. 프론티어관 Frontier Hall                     | 57. 무궁관 Mugung Hall                       |
| 33. 하이테크관 Hi-Tech Hall                      | 58. 제2 파워플랜트 Power Plant 2                |
| 34. 중앙도서관 Central Library                   | 59. 학군단 R.O.T.C.                          |
| 35. 중앙도서관 별관 Central Library Annex          | 60. 미래관 Mirae Hall                        |
| 36. 수연관 Suyeon Hall                         | 61. 창의문 Changeui Gate                     |
| 37. 학생회관 Student Union Bldg.                | 62. 테크노큐브 Techno Cube                     |
| 38. 국제관 International Hall                  | 63. 종합운동장 Main Playground                 |
|   | 64. 남문 South Gate                         |